Reasons to come along...

Be more confident in what you have to offer...

We can help you to think about all of your skills and experience, whether they have come from paid employment or other things you have done in life. We will work with you to decide on the most appropriate format so that you are happy that your CV represents you well. If you need to adapt your CV for different job applications, we can help with that too.

Make the most of our resources...

Whether you need free access to computers, internet, phone or printing; support with your job search; or an opportunity to develop new skills, we can offer a friendly, comfortable place to be.

It’s not all about work...

At BHLC we value the whole person. If you are experiencing issues that get in the way of your job search, we will do our best to help you find the right help and support.

Our Employment Programme Services are led by you. We will not tell you what you should do, but can offer you the opportunity to explore your options in a supported way.

Q & A...

Do I have to stay for the whole job club session?

Our job clubs are run on a drop-in basis. This means that you can come along at any time during opening hours and stay for as long as suits you.

What if I can’t use a computer?

Our Advisors and Volunteers are available to help you in the job clubs. We can also point you towards other opportunities to improve your computer skills.

Can I get my CV done on the same day I come in?

This depends on how busy the Advisor is on that day. We try to complete CVs as soon as we can, however sometimes this will take more than one job club session.

How can I enrol on the Work Experience scheme?

Simply phone or email Brunswick Hub and ask for Isobel, who will talk with you about whether Work Experience is right for you.

Contact Us

BHLC - Brunswick Hub
98-100 Shrubland Street
Leamington Spa. CV31 3BD

T: 01926 422123
frontdesk@bhlc.services

Visit us on the web:
www.bhlc.services
**Employment Clubs**

The clubs are *free of charge and open to all*, regardless of whether you are claiming JSA, Universal Credit, ESA or no benefits at all.

Whether you are taking a first step towards employment following a break or aiming to build on an established career, you can take things at your own pace.

Our volunteers and staff provide a friendly atmosphere and plenty of support to help you feel confident about using computers, finding suitable jobs and putting together strong applications.

**We offer support with:**

- CV Preparation
- Covering letter preparation
- Job applications
- Interview techniques
- Examining transferable skills
- Universal Job Match and other websites
- Computer skills
- Work experience opportunities
- Links to volunteering opportunities
- Signposting to courses and training
- Signposting to benefits advice

*Just drop in!*

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**Locations**

**BRUNSWICK**

Brunswick Hub,  
98-100 Shrubland Street, Leamington Spa.  
CV31 3BD

*Tuesdays and Thursdays  9:30am-2:30pm*

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**LILLINGTON**

CHAIN Community Hub  
89 Crown Way, Lillington, Leamington Spa.  
CV32 7SH

*Mondays  10:00am-1:00pm*

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**Work Experience Programme**

The Work Experience programme is open to all ages. It gives individuals the opportunity to experience being in a work setting with support.

Placements generally last for 4 weeks and you are eligible if you are claiming JSA, ESA or are looking for work but not claiming.

**Opportunities available within Brunswick are:**

- Reception and Administration
- Coffee Shop
- IT and Customer Services support

**Volunteer Programme**

Volunteers are important members of the Brunswick team. Unlike work experience, volunteering allows you to make a contribution on a less formal and more flexible basis, in a role where you are supported and valued.

**Opportunities available within BHLC are:**

- Coffee Shop Volunteer
- Digital Volunteer
- Employment Club Volunteer
- Garden Volunteer
- Reception Volunteer